

POSITION DESCRIPTION

POSITION TITLE	Certified Nursing Assistant
REPORTING RELATIONSHIP	Manager of Med Surg
POSITION SUMMARY	Provides basic nursing care to patients under the direct supervision of professional nursing staff

POSITION ACCOUNTABILITIES

1. Support the mission and goals of Hills & Dales General Hospital: contribute to the continuous improvement of hospital and health service operations.
2. Maintains established policies and procedures, objectives, quality improvement program and safety standards.
3. Performs basic nursing procedures including thermal applications, non-sterile soaks, application of simple dressings, perineal care, urine tests and post mortem care.
3. Assists licensed caregiver with all patient ADL needs and with other activities as directed, including swing beds.
4. Obtains and documents patient vital signs, including temperature, blood pressure, weight, respiration, pulse, and blood glucose levels.
6. Prepares and equips patient room upon admission, obtains personal needs for patient's hospital stay and maintains neatness of room.
7. Provides personal care assistance to patients, including bathing, dressing, eating, positioning bedpans, safety, transportation and ambulation during hospital stay.
7. Maintains patient documentation.
8. Maintains patient records and charts to ensure an accurate record of the patient's medical treatment.
10. Maintains confidentiality of patient and unit care data.
11. Demonstrates sensitivity to patient comfort and privacy.
12. Participates in educational programs and in-service meetings.
13. Functions as a team to provide quality care.
14. Attends meetings as required.
15. Performs other related duties as assigned or requested.
16. Addresses specific needs and/or cultural patient population into all aspects of patient care/documentation he/she is responsible for utilizing Erickson's development stages.
16. Brings proof of competency to annual evaluation.
17. Belongs to or serves on a committee - unit, department, hospital, or community and attends 80% of meetings.
18. To Hardwire Excellence as a demonstrated in the Quint Studer Philosophy

QUALIFICATIONS

1. High School diploma or equivalent
2. Current CNA certification

EXPERIENCE & SKILLS

- Previous hospital experience or completion of course for nursing assistant. Interpersonal skills: supportive, active listener, effective communicator with patients, family members, medical and

hospital staff; ability to work as a team member.

- Basic clinical evaluation and assessment skills are required for all age groups of patients serviced by the facility for which the individual may be involved in the patient care including neonatal, pediatric, adolescent, adult and geriatric patients.

PHYSICAL DEMANDS

- Prolonged, extensive, or considerable standing/walking.
- Lifts, positions, pushes and/or transfers patient. Lifts supplies and equipment. Considerable reaching, stooping, bending and kneeling.
- Must be able to lift more than 25 pounds.

Work Conditions

Contact with patients under wide variety of circumstances. Subject to varying and unpredictable situations. Assist in handling unpredictable emergency or crisis situations. OSHA Category I - Hazards include risk of exposure to communicable diseases, blood borne diseases, chemicals and risk of physical injury from patients with potential to lose control.

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